



**CITY OF
MOUNT
DORA**

HUMAN RESOURCES DEPARTMENT

**Distribution/ Reuse Supervisor
Full-time Non-Exempt
Salary Range: \$19.56 - \$24.25/hr. (DOQ)**

Plans, organizes and implements activities and special projects pertaining to the City's distribution and reuse system. Supervises and directs work of Utility Service Workers. Monitors and inspects work in progress. Inspects and interprets gauges, meters and control panels. Estimates labor, material and time. Modifies and adjusts work methods, assignments and crew sizes. Plans and institutes in-service training programs for employees. Enforces department policies, rules and regulations. Evaluates employees and determines discipline, if required. Reads and interprets diagrams, sketches and blue prints. Determines need for equipment repairs and supervises repairs.

High School diploma or GED required and must have at least five (5) years supervisory experience in Distribution or Collection Operations. Must have a valid State of Florida Class B Commercial Drivers License. Water Distribution B License and Class C Drinking Water License preferred, Water Distribution C License Required. Back Flow Prevention License is preferred. A comparable amount of education and/or experience can be substituted for the minimum qualifications. Must complete the required National Incident Management System (NIMS) training within 6 months of completion of probationary period.

A comprehensive job description will be provided upon request.

Please submit applications, resumes and applicable certifications to; Human Resources, City of Mount Dora, 510 N. Baker St., P.O. Box 176, Mount Dora, Fl 32757-0176. Fax: (352) 735-9457 or Email: hr@ci.mount-dora.fl.us. You may download an application from our web site at www.cityofmountdora.com.

The City of Mount Dora is Equal Opportunity Employer. In Compliance with the Americans with Disabilities Act, the City of Mount Dora will provide accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Mount Dora is a drug-free, smoke-free, EOE.